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**STN GOVERNANCE COMMITTEE MEETING**  
**STC Conference Room**  
**MINUTES**  
**March 14, 2019**  
**9:00 AM – 10:00 AM**

**PRESENT:** Marcia Weber, Howard Zingler, Jim Osborn, Dave Hopkins  
**EXCUSED:** Carl Hayden  
**CEO:** Steve Manning

**1. APPROVAL OF MINUTES**

- a. February 14, 2019 meeting minutes were approved by the committee, with the motion from Dave Hopkins, seconded by Jim Osborn.

**2. ANNUAL BOARD DINNER DISCUSSION**

- a. Marcia provided an update on the dinner: Committee agreed to reschedule to Thursday, April 25<sup>th</sup>, Lib's Supper Club, Elmira, NY starting at 5:30 PM.

**3. 2019 BOARD PERFORMANCE EVALUATION**

- a. The Committee reviewed the 2019 board evaluation results and recommended to report results at the board meeting.

**4. 2018 ACCOMPLISHMENTS -**

- a. the Committee discussed and accepted the 2018 accomplishment report and recommended it be presented to the board of directors.

**5. STRATEGIC PLANNING ITEMS**

- a. **Contractual Review** – Committee members reviewed and discussed specifics related to contractual engagement opportunities and will recommend action to proceed at the board meeting.
- b. **Review of Services – RFP** – Committee reviewed services to be “bid” and gave direction to management for further development.

There being no other business, the meeting was adjourned at 10:00 AM (Zingler/Osborn).

Respectfully Submitted,  
Steve Manning, CEO