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**STN GOVERNANCE COMMITTEE MEETING**  
**STC Conference Room**  
**MINUTES**  
**January 10, 2019**  
**9:00 AM – 10:00 AM**

**PRESENT:** Marcia Weber, Jim Osborn, Dave Hopkins,  
Howard Zingler (telephonic)

**EXCUSED:** Carl Hayden

**CEO:** Steve Manning

**1. APPROVAL OF MINUTES**

- a. December 13, 2018 meeting minutes were approved by the committee, with the motion from Dave Hopkins, seconded by Jim Osborn.

**2. ANNUAL BOARD RECOGNITION - Update**

- a. Marcia reported that not all board members have responded to the dinner poll, and that she will select the best date once all Directors have responded.

**3. REVIEW BOARD MEMBER TERMS**

- a. The Committee reviewed the term dates of all 14 board members. The terms of Marcia Weber, Judy McIntosh, and Howard Zingler expire February 28, 2019. The Committee recommends requesting that each Director renew for another 3-year term. During the meeting, Marcia and Howard committed to doing so; Judy will be approached. A recommendation will be brought to the board during the February Annual meeting.

**4. ANNUAL MEETING TOPICS**

- a. Southern Tier Central Regional Planning and Development Board Agreement – Committee reviewed the 2018 agreement; STC indicated it does not intend to change any of the rates/services for the 2019 fiscal year. Committee members approved going forward

with STC for 2019 services (office and conference room use/rental, GIS Services, miscellaneous office supplies and copier usage).

- b.** Review 2018 Board Performance Evaluation – Committee reviewed the summary results from the 2018 survey and supported re-surveying each board member at the annual meeting.
- c.** Review STN Mission and Objectives – Committee members reviewed document and suggested no modifications. The Committee requested a summary of 2018 accomplishments and results from management.

**5. OTHER**

- a.** Committee discussed overrun of STN 01076-0 (STLS) and follow-up from Settlement Agreement with ECC and reviewed/discussed splice case work from the STNo backbone.

There being no other business, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,  
Steve Manning, CEO