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STN GOVERNANCE COMMITTEE MEETING
STC Conference Room
Minutes
March 8, 2018
9:00 AM – 10:00 AM

Members Present: Marcia Weber, Dave Hopkins, Jim Osborn
CEO Present: Steve Manning

The meeting was called to order at 9:00 AM.

1. APPROVAL OF MINUTES

February 2018 minutes--motion to approve by Jim Osborn, seconded by Dave Hopkins, passed.

2. VACANT BOARD SEAT UPDATE

Marcia reported she will be retiring from STC on June 29, 2018. STN By-Laws state: *The Board shall consist of: The County Administrators of Chemung, Schuyler and Steuben Counties, the Executive Director of the Southern Tier Central Regional Planning and Development Board and three to eleven at-large members selected from the educational, research and technical facilities, health care and other businesses and organizations which might understand the benefit of the economic development projects of the Corporation.....The ex officio members may designate another person from the appropriate agency to serve at any meeting in the place and stead of the named official.*

Marcia reported that she would like to remain on the STN board of directors. The committee suggested she could fill the current vacancy upon retirement.

3. REVIEW MISSION STATEMENT AND OBJECTIVES

The draft revised Mission/Objective statement was shared and reviewed.

Committee members suggested retaining Emergency Management and Health Care as core principles. Jim and Dave will provide the CEO with suggested language to be reviewed at the April meeting.

On a motion by Dave Hopkins, seconded by Jim Osborn, the committee will give a draft of STN's accomplishments to the board.

4. 2018 BOARD PERFORMANCE EVALUATION

The committee reviewed the summary of the results and concluded that it was trending in the right direction.

5. AUDIT – FINANCE COMMITTEE SURVEY

As of March 8, 2018 there were no additional volunteers from the board to participate on the Audit--Finance Committee.

6. OTHER

CEO reported that the Public Safety Governance Committee requested that STN reduce by 50% its overhead charge for providing the governance function for the PSGC. On a motion duly made (Hopkins/Osborn) and carried, the Governance Committee will recommend to the board a reduction in the overhead assessment.

There being no other business, the meeting adjourned at 10:00 AM.