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Southern Tier Network, Inc.
November 9, 2017
Meeting Minutes

ATTENDANCE

Board Members: Alan Eusden; Carl Hayden; Robert Lawton (telephonic); Judy McIntosh; Tim O'Hearn; Jim Osborn (telephonic); Marcia Weber; Jack Wheeler; Howard Zingler

Excused: Dave Hopkins; Mark Rogus

CEO: Steven Manning

Accountant/Fiscal Officer: Tony Marzolino

Guests: Andy Lukasiewicz - ECC Technologies

Joe Starks – ECC Technologies (telephonic)

CALL TO ORDER - The meeting was called to order at 10:10 AM by chair Marcia Weber in the STC conference room.

1. **APPROVAL OF THE MINUTES** – On a motion duly made (Wheeler/Eusden) and carried, the minutes of the October 12, 2017 meetings were approved.

2. **GOVERNANCE COMMITTEE REPORT**

a) **Board Membership Vacancy** – the governance committee reported on its work filling the current board vacancy. Board members made suggestions for membership and provided names to the board chair.

b) **Other** – the committee discussed having an appreciation dinner for board members. The board chair will survey the directors. More details to follow at a later date.

3. **ACCESS ONTARIO SALE OF FIBER OPTIC NETWORK**

On a motion duly made (Wheeler/O'Hearn) and carried, the board went into **executive session** for the purpose of discussing contractual and customer-specific information.

On a motion duly made (Hayden/Eusden) and carried, the board came out of **executive session** with **no action** being taken.

4. **STRATEGIC PLANNING COMMITTEE**

a) **Update on Request for Proposal (RFP) Responses** – Three service providers responded to the STN Pilot Project RFP. In follow-up conversations with each respondent, one provider confirmed its lack of resources in and near the pilot area, stating its inability to serve the RFP regions; Empire Access has indicated that through its broadband grant funding, it will build FTTH on County Route 16/17 in Schuyler County during the next 6–8 months. Continued discussions and planning with service providers are occurring.

b) **Report on Build into Industrial Development Site** – the fiber build into this site will be completed by the middle of November. Service providers are being contacted to provide internet service into the property.

5. **ECC REPORT** - on a motion duly made (O’Hearn/Zingler) and carried, the board went into **executive session** for the purpose of discussing contractual and customer-specific information.

a) **Marketing/Sales Report**

b) **Project Status Report on STNe**

c) **Empire State Development Grant Extension**

On a motion duly made (McIntosh/O’Hearn) and carried, the board came out of **executive session** with **no action** being taken.

6. **OTHER**

a) **Next Board Meeting:** the next meeting will be December 14, 2017.

7. **ADJOURN** – the meeting adjourned at noon.

Respectfully submitted,
Susan Cratsley
Recording Secretary