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**Southern Tier Network, Inc.**  
**April 13, 2017**  
**Meeting Minutes**

**ATTENDANCE**

Board Members: Robert Lawton; Judy McIntosh; Jim Osborn; Mark Rogus; Marcia Weber; Jack Wheeler; Steve Wilber; Howard Zingler; Dave Hopkins

Excused: Alan Eusden, Tim O'Hearn, Michael Printup; Carl Hayden

CEO: Steven Manning

Guests: Andy Lukasiewicz, Joe Starks - ECC Technologies  
Tony Marzolino, Accountant/Fiscal Officer

**CALL TO ORDER** - The meeting was called to order at 10:07 AM by chair Marcia Weber in the STC conference room.

**APPROVAL OF THE MINUTES** – On a motion duly made (Rogus/Wilber) and carried, the minutes of the February 9, 2017 annual meeting were approved.

2. **AUDIT COMMITTEE REPORT** – STN Treasurer Mark Rogus presented and reviewed the 2016 audit and associated auditor's report completed by the auditing firm, EFPR. Discussions ensued related to financials. The Audit Committee recommended board approval of the 2016 STN audit. On a motion duly made (Rogus/Wheeler), the board accepted and approved the 2016 audit. The audit will be posted on the STN website.
3. **FINANCE COMMITTEE REPORT** - Report on **Professional Services Agreement** – On a motion duly made (Rogus/Wilber) and carried, at 10:21 AM, the board went into **executive session** for the purpose of discussing contractual and customer-specific information. ECC representatives exited the meeting. On a motion duly made (Rogus/Osborn) and carried, the Board came out of **executive session** at 10:37 AM, with **no action** being taken. On a motion duly made (Rogus/Hopkins) and carried, the board accepted the terms and conditions outlined in the ECC Operations agreement.
4. **GOVERNANCE COMMITTEE REPORT**
  - a. Public Safety Governance Committee Report – discussion ensued related to the Statements of Work (SOW) on two tower builds for Steuben County. The board requested more information be collected and brought to the next board meeting regarding the use of funds to support operational expenses.
5. **ECC REPORT** – motion (Rogus/McIntosh) carried to go into **executive session**, starting at 10:49 AM, for the purpose of discussing contractual and customer-specific information.
  - a. Marketing / Sales Report
  - b. Project Report on STNe
  - c. Update on Crowd Fiber Campaign Proposal

- d. NYS Broadband Office Round 3 Grants

On a motion duly made (Wheeler/McIntosh), 11:25 AM and carried, the Board came out of **executive session** with **no action** being taken.

6. **OTHER**

- a. **Information Sharing Regarding Federal Reserve Bank** – Marcia Weber reported on discussions she had with representatives of the Federal Reserve Bank of New York about ways in which financial institutions can participate in broadband-related projects and activities as part of their Community Reinvestment Act (CRA) obligations. The CRA is a law that encourages banks to make loans and investments and provide services to low- and moderate-income (LMI) communities. An investment or loan applied to broadband infrastructure would need to be for the purpose of serving LMI individuals and/or geographies.

The Federal Reserve Bank representatives were particularly interested in the needs of this region and steps being taken to meet the needs.

- b. **Next Board Meeting:** May 11, 2017

7. **ADJOURN** –the meeting adjourned at 11:50 AM.

Respectfully submitted,  
S. M. Manning, CEO