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**Southern Tier Network, Inc.
September 8, 2016
Meeting Minutes**

ATTENDANCE

Board Members: Timothy Dennis; Dave Hopkins; Judy McIntosh; Mark Rogus; Timothy O'Hearn; Jim Osborn; Marcia Weber; Jack Wheeler; Steve Wilber; Howard Zingler

Excused: Alan Eusden; Carl Hayden; Michael Printup; Mark Rogus; Thomas Santulli

CEO: Steven Manning

Guests: Robert Lawton, Yates County Administrator

Andy Lukaszewicz, ECC Technologies

Joe Starks (via conference call)

JK Hage, Amy Porter, Legal Counsel (via conference call)

Tony Marzolino, Accountant/Fiscal Officer

CALL TO ORDER – The meeting was called to order at 10:05 AM by chair Marcia Weber in the STC conference room.

Bob Lawton, the new Yates County Administrator, was introduced to the board.

1. **APPROVAL OF THE MINUTES** – On a motion duly made (O'Hearn/Osborn) and carried, the minutes of the July 14, 2016 meeting were approved.
2. **FINANCE COMMITTEE REPORT** – Judy McIntosh presented on behalf of the committee.
 - a. **Q1, Q2 Financials, Q3, Q4 Projections** – the financials and projections were distributed, reviewed, and discussed by the board.
 - b. **Update on ECC Professional Services Discussion**

On a motion duly made (Rogus/Zingler) and carried, the board entered into **executive session** for the purpose of discussing contractual and customer-specific information.

On a motion duly made (Rogus/McIntosh) and carried, the Board came out of **executive session** with **no action** being taken.

3. **GOVERNANCE COMMITTEE REPORT**

- a. **Public Safety Governance Committee Report** – the committee met and discussed areas of public safety and the need for PSAP interconnectivity as well as IT security. The Public Safety Governance committee will continue to discuss these topics and bring recommendations to the Governance Committee.
- b. **Report on Amending STN’s Tariff** – STN legal counsel reviewed STN’s tariff and recommends that the tariff be amended with regard to alignment with IRU and Customer Agreement documents, ensuring Agreements are consistent with tariff. On a motion duly made (Hopkins/Osborn) and carried, the board recommends that STN legal counsel amend the tariff and consider other possible amendments that result from their review.
- c. **Report on Axxess Ontario** – discussion and consideration was given to having the CEO coordinate another joint meeting of representative board members from AO and STN.

4. **ECC REPORT**

On a motion duly made (Osborn/Hopkins) and carried, the board entered into **executive session** for the purpose of discussing contractual and customer-specific information.

On a motion duly made (McIntosh/Zingler) and carried, the Board came out of **executive session** with **no action** being taken.

5. **OTHER**

- a. The board continued to discuss the process for management and oversight responsibilities.
- b. **Next Round of New New York Broadband** –Tim Dennis received a notice that the NYS Broadband Program Office will be having a conference at the end of September. He will forward the information to the board.
- c. **Next Board Meeting** –The next meeting will be on October 13, 2016.

6. **ADJOURN** – The meeting adjourned at 12:05 PM.

Respectfully submitted,
Susan M. Cratsley, Recording Secretary