



8 Denison Parkway East, Suite 310
Corning, New York 14830
Phone: 607.962.5092
Fax: 607.962.3400

**Southern Tier Network, Inc.
October 13, 2016
Board Meeting Minutes**

ATTENDANCE

Board Members: Alan Eusden; Timothy Dennis; Carl Hayden; Judy McIntosh; Timothy O’Hearn; Marcia Weber; Howard Zingler

Excused: David Hopkins; Jim Osborn; Michael Printup; Mark Rogus; Thomas Santulli; Jack Wheeler; Steve Wilber

CEO: Steven Manning

Guests: Robert Lawton, Yates County Administrator
Andy Lukasiewicz; Mark Rewers; Joe Starks, ECC Technologies
Tony Marzolino, Accountant/Fiscal Officer, STN

CALL TO ORDER – The meeting was called to order at 10:10 AM by chair Marcia Weber in the STC conference room.

Mark Rewers, ECC Technologies, was introduced to the board.

1. **APPROVAL OF THE MINUTES** – On a motion duly made (O’Hearn/Zingler) and carried, the minutes of the September 8, 2016 meeting were approved.
2. **FINANCE COMMITTEE REPORT** –Judy McIntosh presented on behalf of the committee.
 - a. **Update on ECC Professional Services Negotiations** – discussed later in executive session.
 - b. **Review/Approval of 2017 PARIS Budget Submission** - The finance committee recommended board approval of the 2017 budget for submission into the NYS Public Authorities Reporting Information System (PARIS). The budget was distributed and reviewed. On a motion duly made (Hayden/Eusden) and carried, the board approved the finance committee’s recommendation. The 2017 Budget will be submitted to PARIS by October 31, 2016.

STN auditors have been invited to attend the next Audit Committee meeting to begin preliminary planning for the 2016 audit.

3. **GOVERNANCE COMMITTEE REPORT**

- a. **Public Safety Governance Committee Report** – the committee met on August 30, 2016. The Committee agreed that the Phase I goal is to interconnect the four county PSAPs (Public Safety Answering Points), for which the public safety governance committee is requesting \$8,000. This interconnection will use two strands of the counties' dedicated fibers via the IRU agreements. On a motion duly made (O'Hearn/Zingler) and carried, the board authorized \$8,000 to be used to interconnect the county PSAPs.
- b. **Report on Amending STN's Tariff** – The governance committee authorized the STN legal counsel to amend the STN tariff, which will be reviewed yearly.
- c. **2017 STN Board Meeting Calendar** – the STN 2017 calendar was distributed.

4. **STRATEGIC PLANNING COMMITTEE**

- a. **Report on September 30, 2016 Meeting** - the committee discussed the CEO position related to future needs.

5. **ECC REPORT**

On a motion duly made (Hayden/McIntosh) and carried, the board entered into **executive session** for the purpose of discussing contractual and customer-specific information.

On a motion duly made (Hayden/Zingler) and carried, the Board came out of **executive session** with **no action** being taken.

PRESENTATION – Mark Rewers of ECC provided the board with an overview of wireless technologies and a future roadmap of wireless opportunities.

6. **OTHER**

- a. **Next Board Meeting** –The next meeting will be on November 10, 2016.

ADJOURN – On a motion duly made (Hayden/O'Hearn) and carried, the meeting adjourned at 12:10 PM.

Respectfully submitted,
Susan M. Cratsley, Recording Secretary