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**Southern Tier Network, Inc.
June 9, 2016
Meeting Minutes**

ATTENDANCE

Board Members: Timothy Dennis; Alan Eusden; Carl Hayden; Dave Hopkins; Judy McIntosh; Timothy O'Hearn; Jim Osborn; Michael Printup; Mark Rogus; Marcia Weber; Steve Wilber; Howard Zingler

Excused: Thomas Santulli; Jack Wheeler

CEO: Steven Manning

Guests: Joe Starks - ECC Technologies
Tony Marzolino, Accountant/Fiscal Officer

CALL TO ORDER – The meeting was called to order at 10:10 AM by chair Marcia Weber in the STC conference room.

1. **APPROVAL OF THE MINUTES** – On a motion duly made (O'Hearn/Eusden) and carried, the minutes of the May 12, 2016 meeting were approved.
2. **GOVERNANCE COMMITTEE REPORT**
 - a. **Recommendation on Yates County Professional Services Fees** –Based on the recommendation of the Governance Committee, on a motion duly made (Osborn/Hopkins) and carried, the board approved a stop work order on the Yates County professional services agreement until the agreement has been approved by the Yates County Legislature.
 - b. **Review STN Exemption Status Discussion – Checklist, Hage and Hage** – After in-depth discussions with STN's attorney, the Governance Committee recommends that STN apply for 501(C)(3) status. On a motion duly made (Hayden/Osborn) and carried, the board approved STN's applying for 501(C)(3) status. STN's accountant and attorney will complete the application.
 - c. **Strategic Plan Update and Discussion and Discussion on Administrative Management Services** – A meeting of the Strategic Planning Committee will be scheduled for July to discuss and plan direction, services, and management topics.
4. **ECC REPORT**
 - a. **Marketing/Sales Report** – there were no questions regarding the ECC Sales and Marketing report.

On a motion duly made (Hayden/Eusden) and carried, the board went into **executive session** for the purpose of discussing contractual and customer-specific information.

b. **Update on STN Yates & East Expansion Project**

c. **Report & Discussion on Customer RFP's**

- i. St. James Mercy
- ii. Iberdrola

d. **Information Sharing on Upstate Towers and Blue Wireless**

On a motion duly made (Printup/McIntosh) and carried, the Board came out of **executive session** with **no action** being taken.

Motion – on a motion duly made (Printup/Hopkins) and carried, the board approved moving forward with the RFP from Iberdrola for up to 12 strands of fiber pending approval by the Finance Committee.

5. **OTHER**

a. **Other** – Steve Wilber distributed an information sheet on STN's fiber network in Elmira that he will share with Elmira Connected.

b. **Next Board Meeting** – The next meeting will be held on Thursday, July 14, 2016.

6. **ADJOURN** – On a motion duly made (Hopkins/Osborn) and carried, the meeting adjourned at 11:50 AM

Respectfully submitted,
Susan M. Cratsley, Recording Secretary