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Southern Tier Network, Inc.
July 14, 2016
Meeting Minutes

ATTENDANCE

Board Members: Timothy Dennis; Carl Hayden; Dave Hopkins; Judy McIntosh; Timothy O'Hearn; Jim Osborn; Michael Printup; Marcia Weber; Jack Wheeler; Steve Wilber; Howard Zingler

Excused: Alan Eusden; Mark Rogus; Thomas Santulli

CEO: Steven Manning

Guests: Andy Lukaszewicz; Keith Schnetzer - ECC Technologies
Brian Hildreth, Ken Behn, Southern Tier Library System
JK Hage, Legal Counsel (via conference call)
Tony Marzolino, Accountant/Fiscal Officer

CALL TO ORDER – The meeting was called to order at 10:05 AM by chair Marcia Weber in the STC conference room.

1. **APPROVAL OF THE MINUTES** – On a motion duly made (Hopkins/Wheeler) and carried, the minutes of the June 9, 2016 meeting were approved.
2. **PRESENTATION BY SOUTHERN TIER LIBRARY SYSTEM (STLS)** – Representatives of the Southern Tier Library System presented an overview of plans to connect all community libraries in 5 counties to the network by the end of 2017.
3. **FINANCE COMMITTEE REPORT** – Judy McIntosh presented on behalf of the committee.
 - a. **Update on ECC Professional Services Discussion** – the committee will meet at a later date to discuss this and will bring information to the September board meeting.
 - b. **Q2 Financials** – the second quarter financials were distributed, reviewed and discussed by the board.
 - c. **Auditing Firm for STN Independent Audit Requirement of Invoices by Empire State Development** – This is for information purposes only; no vote is required. STN is required to hire a certified independent auditor to review STN's invoices for submission to Empire State Development for the east expansion. The audit committee received bids and recommends Insero & Company from Corning to review the statements.

4. **GOVERNANCE COMMITTEE REPORT**

Discussion on Administrative/Management Services – Administrative and Management services were discussed and reviewed in terms of resource allocation. The Governance Committee will continue to evaluate needs and requirements. The committee requested a detailed list of COO duties.

5. **DISCUSSION ON EXEMPTION STATUS FOR OPEN ACCESS NETWORKS, Hage and Hage**

On a motion duly made (Wheeler/O’Hearn) and carried, the board entered into **executive session** for the purpose of discussing contractual and customer-specific information.

6. **ECC REPORT**

- a. **Marketing/Sales Report**
- b. **Update on STN Yates & East Expansion Project**
- c. **Information Sharing on Carriers Use of STN Fiber**

On a motion duly made (Hayden/Zingler) and carried, the Board came out of **executive session** with **no action** being taken.

7. **OTHER**

- a. **Next Board Meeting** – The August board meeting will be cancelled. The next meeting will be on September 14, 2016.

7. **ADJOURN** – The meeting adjourned at 12:20 PM.

Respectfully submitted,
Susan M. Cratsley, Recording Secretary