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**Southern Tier Network, Inc.**  
**April 14, 2016**  
**Meeting Minutes**

**ATTENDANCE**

Board Members: Timothy Dennis; Carl Hayden; David Hopkins; Judy McIntosh; Timothy O’Hearn; Jim Osborn; Mark Rogus; Marcia Weber; Jack Wheeler; Steve Wilber; Howard Zingler

Excused: Alan Eusden Mike Krusen; Michael Printup; Thomas Santulli

CEO: Steven Manning

Guests: Andy Lukasiewicz; Joe Starks - ECC Technologies  
JK Hage; Amy Porter - Hage and Hage (via conference call)  
Brett Schrader, EFPR Group  
Tony Marzolino, Accountant/Fiscal Officer

**CALL TO ORDER** – The meeting was called to order at 10:10 AM by chair Marcia Weber in the STC conference room.

1. **APPROVAL OF THE MINUTES** – On a motion duly made (Rogus/McIntosh) and carried, the minutes of the March 10, 2016 meeting were approved.

2. **AUDIT / FINANCE COMMITTEE REPORT**

a. **2015 External Audit** – Brett Schrader, Partner EFPR, presented to the board the 2015 STN Audit. The STN Audit Committee had met previously with EFPR to review the audit. The Audit committee recommended board approval of the 2015 STN Audit, seconded by Hayden, and carried. The audit will be posted on the STN website.

The Audit Committee approved an increase in payment to EFPR for additional work required during the audit.

b. **Verbal Status Update on ECC Professional Services Proposal Analysis** – discussed in Executive Session later in meeting.

3. **GOVERNANCE COMMITTEE REPORT**

a. **Public Safety Governance Committee (PSGC) Report** – the inaugural meeting of this committee was April 1, 2016, and it was a successful kickoff meeting. The PSGC has agreed to future agenda topics and its next meeting date, May 6, 2016.

b. **Verbal Report Governor Cuomo Staff/NYS Broadband Office Meeting** – STN board chair, Chief Executive Officer, Senator O’Mara, Tom Tranter, and a service provider attended a meeting with Governor Cuomo’s staff and the NYS Broadband Office staff. Marcia Weber provided an overview of STN and counties served. Discussion ensued as to how STN’s local communities may be affected by the Governor’s \$500M broadband goal during Phase I and Phase II. Options for more positively affecting the unserved and underserved in the STN

region were discussed. Future conversations will occur with the NYS Broadband Office pending outcome of Phase I bid results and decisions related to the Time Warner/Charter Communications commitment to build out broadband in NYS.

- c. **STN Exemption Status Discussion** – STN attorney provided counsel regarding a letter received each year by STN from the Office of Real Property Tax Services (ORPTS). Discussion ensued related to possible modification of documents to further address exempt status. STN legal counsel advised that changes are not needed at this time. STN attorney was requested to create a checklist of actions required when the STN network enters another county.

4. **ECC REPORT**

a. **Marketing/Sales Report**

On a motion duly made (Osborn/Rogus) and carried, the board went into **executive session** for the purpose of discussing contractual and customer-specific information.

b. **Verbal Status Update on ECC Professional Services Proposal Analysis**

Joe Starks and Andy Lukasiewicz left the meeting room.

On a motion duly made (Hopkins/Wheeler) and carried, the Board came out of **executive session** with **no action** being taken, and Starks and Lukasiewicz returned to the room.

5. **OTHER**

- a. **Report on 2016 Broadband Communities Summit** – Dave Hopkins attended the conference, reported that it was very informative, and encouraged board members to attend future summits.

- b. **Next Board Meeting** – The next meeting will be held on Thursday, May 12, 2016.

- 6. **ADJOURN** – On a motion duly made (Hayden/O’Hearn) and carried, the meeting adjourned at 12:10 PM.

Respectfully submitted,  
Susan M. Cratsley, Recording Secretary