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## Southern Tier Network, Inc. October 8, 2015 Minutes

### **ATTENDANCE**

**Board Members:** Judy McIntosh; Timothy O'Hearn; Sarah Purdy; Marcia Weber; Jack Wheeler; Howard Zingler; Mark Rogus

**Excused:** Carl Hayden; Alan Eusden; Michael Printup; David Hopkins; Jim Osborn; Mike Krusen

**CEO:** Steven Manning

**Guests:** Joe Starks, Andy Lukasiewicz - ECC Technologies  
Dan Wilhelm, STC/STN Accountant

**CALL TO ORDER** - The meeting was called to order at 9:00 AM by chair Marcia Weber in the STC conference room.

**1. APPROVAL OF THE MINUTES** - on a motion duly made (Rogus/Wheeler) and carried, the minutes of the September 10, 2015 meeting were approved. By electronic vote the Board of Directors had unanimously approved the motion: **The STN board approves going forward with the Branchport to Penn Yan section of the Yates County project contingent on the approval of the STN finance committee.**

### **2. FINANCE COMMITTEE REPORT**

- a) 2016 Budget Review and Approval – Finance Chair Mark Rogus reviewed the 2016 consolidated budget and answered questions. He acknowledged the Finance Committee recommendation to the board for approving the 2016 budget.
- b) Finance Committee recommended board approval for signing/submitting the NYS Empire Development Grant Disbursement Agreement (GDA) document, contingent on financing approval with lending agency.
- c) Mark Rogus moved and Tim O'Hearn seconded a motion for board to sign GDA as written above and approval of 2016 budget for submission into PARIS. Motion approved.

### **3. GOVERNANCE COMMITTEE REPORT**

- a) Governance discussed the Broome County IRU and requested a cover letter be added associating the Broome IRU with receipt of GDA funding. Jack Wheeler moved and Tim O'Hearn seconded the motion to go forward with signing Broome County IRU, contingent upon adding the cover letter that will also be signed by Broome County, signifying agreement, and returned to STN. Motion approved.

- b) Yates County requested the STN minutes be formatted to include additional content and for a quicker public release. The board affirmed that the existing format and content is adequate for coverage and reporting purposes. The board directed the CEO to distribute draft meeting minutes in electronic format within a shorter timeframe.

4 **REQUEST FOR INFORMATION FROM NYS BROADBAND PROGRAM OFFICE**

At 10:55 AM Jack Wheeler moved the board enter into executive session to discuss contractual and customer specific information, seconded by Judy McIntosh, and approved.

At 11:40 PM Howard Zingler moved and Judy McIntosh seconded the motion that the board exit the Executive Session with no action taken.

5 **OTHER**

- a. Contract Issues – Board Chairperson informed the board of Dan Wilhelm’s resignation.
- b. Review and Approval of 2016 STN Board Meeting Dates – calendar was distributed; any conflicts with these dates should be reported to Susan.
- c. Summary Review / Discussion of September 8, 2015, Jim Baller Presentation
- d. Discussion and Preparation for October 29, 2015 Board Retreat

Respectfully submitted,  
S. M. Manning, CEO