



8 Denison Parkway East, Suite 310
Corning, New York 14830
Phone: 607.962.5092
Fax: 607.962.3400

Southern Tier Network, Inc. June 12, 2014 Minutes

ATTENDANCE

Board Members: Alan Eusden; Carl Hayden; Michael Krusen; Judy McIntosh; Mark Middaugh; Timothy O'Hearn; Marcia Weber; Jack Wheeler; Howard Zingler

Excused: Mark Alger; David Hopkins; Michael Printup; Thomas Santulli; Mark Rogus

CEO: Steven Manning

Guests: Joe Starks, ECC Technologies

J.K. Hage; Amy Porter, Hage and Hage, via conference call

Dan Wilhelm, STC/STN Accountant

CALL to ORDER - The meeting was called to order at 10:07 AM by chair Marcia Weber in the conference room at the STC office.

1. **APPROVAL OF THE MINUTES** - On a motion duly made (O'Hearn/Zingler) and carried, the minutes of the May 8, 2014 meeting were approved.
2. **FINANCE-AUDIT COMMITTEE REPORT**
 - a) **Review and Approve Delinquent Account Receivable Policy** - the Finance Committee presented this policy for board discussion and approval. The board made minor changes to the document. On a motion duly made (McIntosh/Zingler) and carried, the delinquent accounts receivable policy was approved as amended.
 - b) **Review of Insurance Renewal and Coverage** – the Finance Committee presented the annual insurance renewal to the board for approval. The group discussed the renewal and approved the policy renewal with the current insurance carrier. It was requested to re-bid the policy for next year.
 - c) **Review of New Customer Agreements** – Steve reported on the current agreements that STN has received. The finance committee continues to review the format for analyzing and approving (or recommending) new customer agreements.
3. **GOVERNANCE COMMITTEE REPORT**
 - a) **ECC Professional Service Agreement** – the governance committee reported that ECC and STN continued to discuss agreement language and it appears modifications from this morning's meeting will be amenable to both parties. The board discussed this at length. The attorney's will finalize the agreement and submit

for approval. On a motion duly made (Wheeler/Krusen) and carried, once received, the board recommends that the governance committee review and sign the contract.

4. **ECC REPORT** (sent to board prior to meeting)

On a motion duly made (Hayden/O'Hearn) and carried, the board went into **EXECUTIVE SESSION** for the purpose of discussing contractual and customer-specific information.

On a motion duly made (Hayden/O'Hearn) and carried, the Board came out of **executive session** with **no action** being taken.

5. **OTHER**

a) **New York State Broadband Summit and Awards Ceremony** – at the second annual New York State Broadband Summit in Albany, NY, on June 5, 2014, the Southern Tier Network was declared a 2014 New York State Broadband Champion, winning the Economic Leadership Award for 2014. ECC Technologies and Joe Starks received two awards.

b) **Axcess Ontario** – Axcess Ontario's board chair has requested permission to observe one of the STN board meetings. He will be invited to a future meeting.

6. **ADJOURN** – The STN July meeting to be determined. Upon a motion duly made (McIntosh/Eusden) and carried, the meeting adjourned at 11:40 AM.

Respectfully submitted,
Susan M. Cratsley
Recording Secretary